

CITY OF SANTA BARBARA CIVIL SERVICE COMMISSION

Minutes (Modified)

REGULAR MEETING

Monday, November 10, 2008

4:15 p.m.

Room 15, Top Floor, City Hall

735 Anacapa Street, Santa Barbara, California

ORDER OF BUSINESS:

1. *Call to Order & Roll Call.* The meeting was called to order at 4:18 p.m. Present: Chair Alan Kasehagen, Vice-Chair Gabe Garcia, Commissioner Donna Lewis, and staff member Barbara Barker.

2. *Opportunity for Public Comment.* ~~None.~~ **No public comment.**

3. *Approval of the Minutes from September 8, 2008:* The minutes were ~~approved and seconded~~ **seconded and approved.**

4. *2009 Meeting Calendar:* January 12, March 9, May 11, July 13, September 14, and November 9. The information was received by the Commission.

5. *Review draft and finalize Commission's revision of the letter to the City Administrator re: employees continuing to perform their same job duties when they do not possess the proper and necessary certificates or licenses.* Chair Alan Kasehagen's revised letter was approved. Chair Kasehagen signed the letter for the Commission and it was **to be** delivered to the City Administrator.

6. *Topics for the next meeting.* None. The next meeting is January 12, 2009.

7. *Adjournment of Meeting.* The meeting adjourned at 4:22 p.m.

Materials related to an item on this agenda submitted to the Civil Service Commission after distribution of the agenda packet are available for public inspection in the Human Resources Office located at City Hall, 735 Anacapa Street, Santa Barbara during normal business hours.

In compliance with the Americans with Disability Act (ADA), if you need special assistance to participate in this meeting, please contact Barbara Barker at 564-5316. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements.